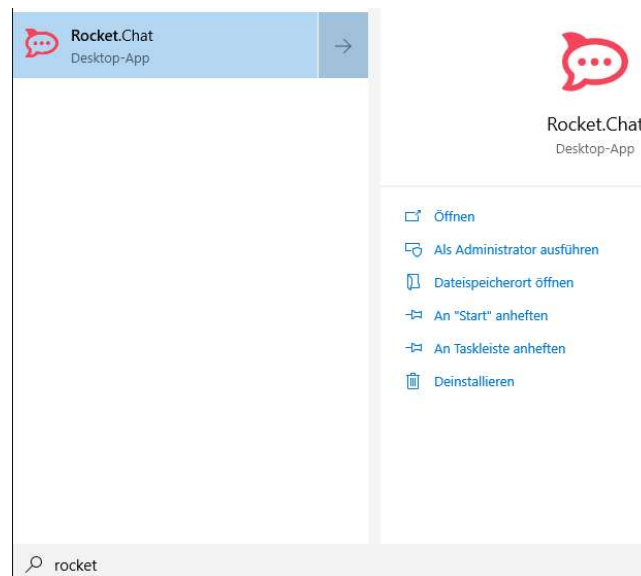# Quick Start Guide Rocket.Chat

1. **Rocket.Chat** is available at the DRFZ as an internal chat program. The client software is installed accordingly on the various desktops. To start the Rocket.Chat client simply search for 'rocket' and run the desktop app shown.



2. As soon as the application has been started, a message appears regarding the certificate. The certificate can be trusted.
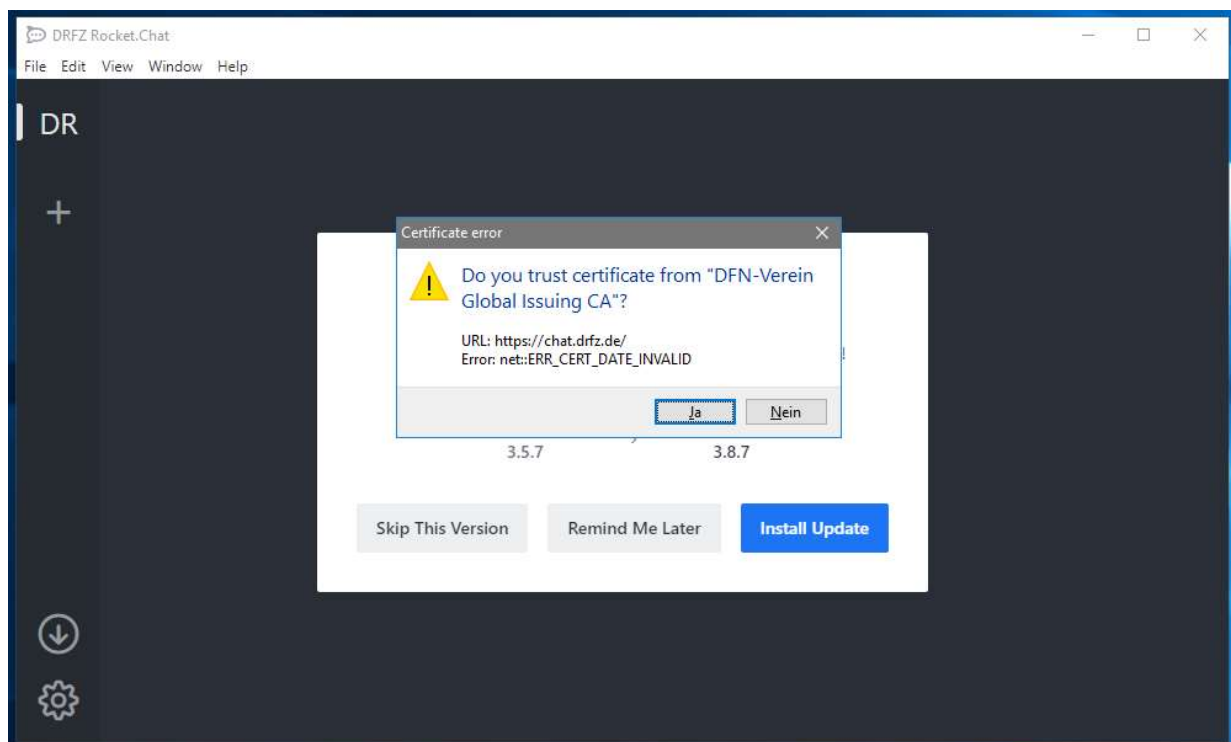


3. Once 'Yes' is clicked, a new Rocket.Chat update may be displayed or suggested. If the window shown is displayed, 'Skip This Version' can be selected. IT is responsible for installing newer clients.
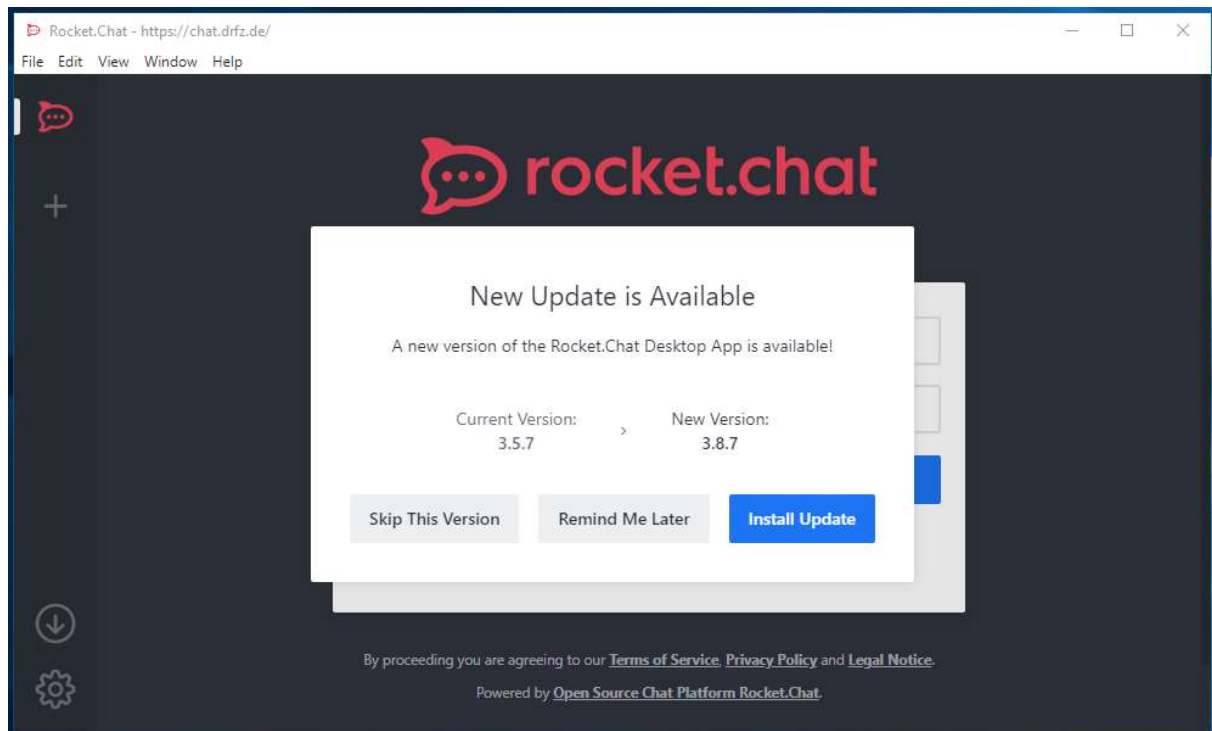
4. After skipping the update, the login screen will appear. Since the Rocket.Chat server is internally connected to the domain, the "normal" login can be used here, i.e. username + password, as with the DRFZ login.
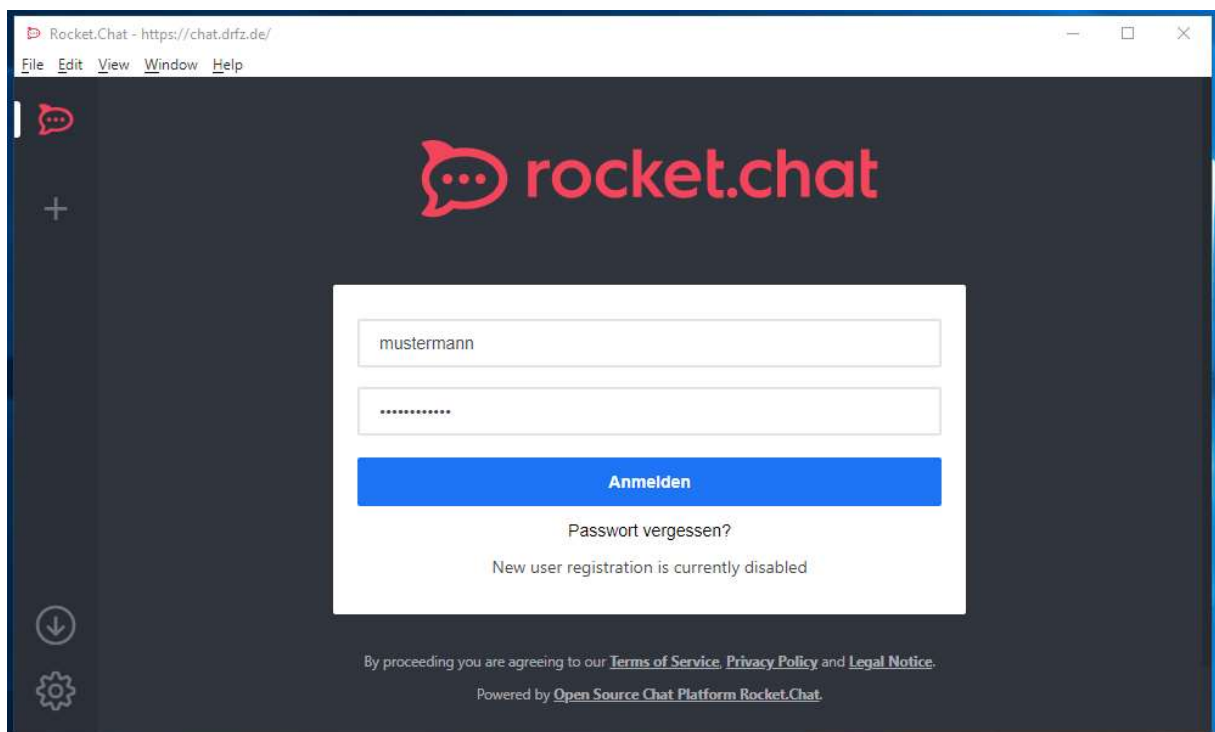


5. As soon as the registration process was successful, you will land on the start screen.
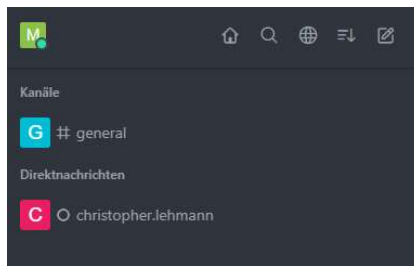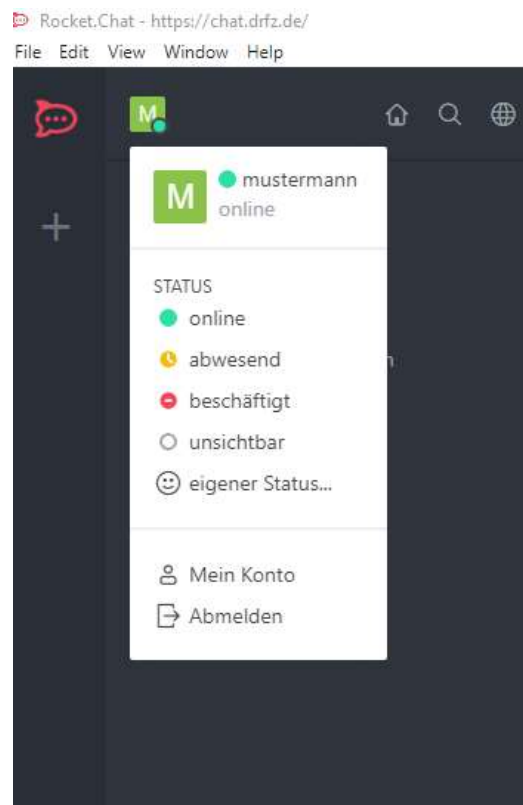
6. The Rocket.Chat start page is structured in such a way that channels and direct messages or chat histories are displayed as a sidebar on the left. Clicking on a name opens the chat. New chat histories or messages can be opened via the top menu items. Personalization options are available when the letter in the top left corner is clicked.



7. Basic settings can be configured in the 'My Account' area.

8. Rocket.Chat can also be used without the client. Simply go to https://chat.drz.de.



9. The security warning can be ignored ('continue to chat.drfz.de (insecure)').



10. The desktop notifications may have to be explicitly allowed in the browser. Everything else behaves like in the Rocket.Chat client.
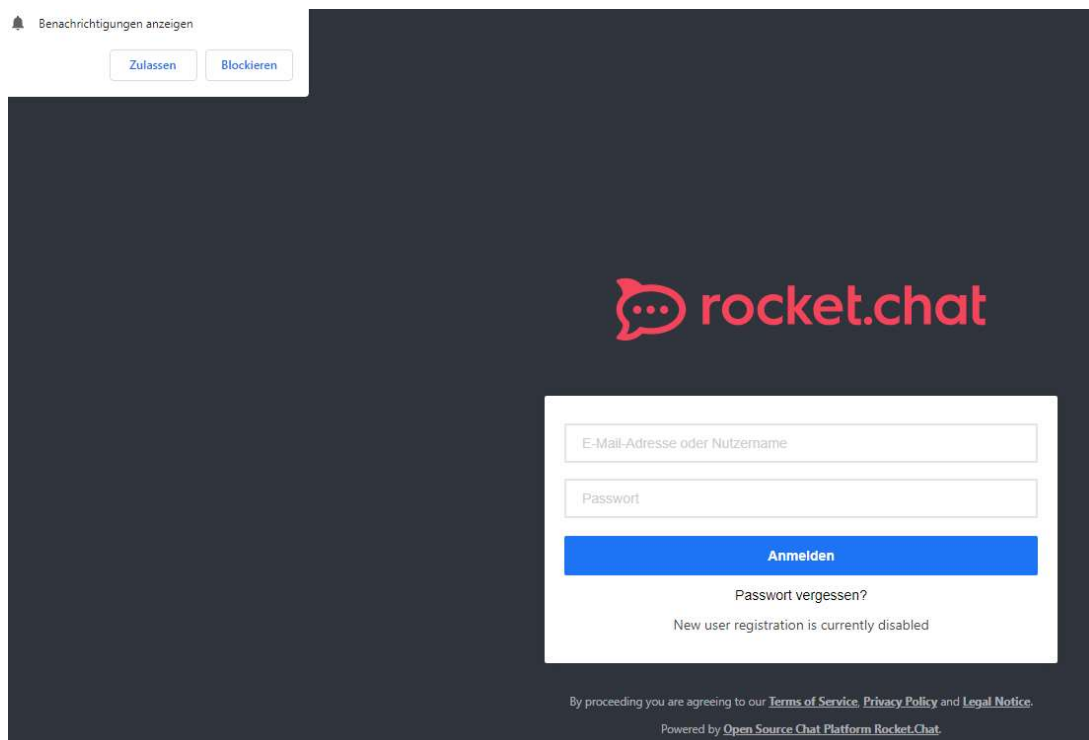
11. Rocket.Chat can also be used both as a mobile app and as a client (as described above) on private devices. This only requires one extra step: entering the workspace URL. For the DRFZ Rocket.Chat server, this is 'https://chat.drfz.de'. Everything else behaves as previously described.